



**APPLICATION FORM FOR CLASSIFICATION OF SERIES**

Uchumi House 15<sup>th</sup> Floor  
P.O. Box 44226-00100, Nairobi  
Tel No: 020 2250 600/ 020 2241 804/ 020 2251 258  
Cell No: +254 711 222 204/ +254 777 753 355  
Email: [fexamination@kfcg.go.ke](mailto:fexamination@kfcg.go.ke)

This form should be completed in BLOCK LETTERS and a **COPY OF THE FINAL FILM** provided.

**1. APPLICANT'S INFORMATION\***

Name	Mobile Number	Email address	ID NO.

**2. PRODUCTION/ DISTRIBUTION/INDIVIDUAL COMPANY'S INFORMATION\***

Name of company /Individual	Physical address	County
Email address	Phone Number	

**CONTENT INFORMATION**

**Title**

**Genre**

**Name of Producer**

**Date of release**

**Season (a drop down to add more seasons)**

**Episode**

**Running Time in Minutes (Populate per Episode)**

**Total Running time (in minutes)**

**Platform of Distribution/Exhibition** *Cinema/OTTs/Online (Specify)TV, Film Festival/Competition (Specify), Outdoor(Specify)Other(Specify)*

**Mode of Submission of series (Physical, Online or Cinema)**

*physical (Nearest KFCB Office) dropdown*

**Online (link)**

**Cinema release (cinema specify) dropdown**

**Release Format (Drop down )**

**Country of Origin**

**Attach Filming License (For Local Content)**

**Filming License Number**

## **TERMS AND CONDITIONS – FILM CLASSIFICATION**

### **PRE- APPLICATION DISCLAIMER**

Please read the Terms and Conditions carefully before making your application. By completing and signing, you shall be deemed to have accepted to be bound by these Terms and Conditions which govern film classification in Kenya.

### **CLASSIFICATION OF FILMS, SERIES ETC**

1. The Applicant shall duly fill, to the best of his/her knowledge, all the information necessary for Certificate of Approval.
2. The applicant shall adhere to the provisions of the Part III of the Films and Stage Plays Act and any other applicable law in relation to classification in Kenya.
3. The Certificate of Approval will not be issued until payment is made in full and classification is finalized.
4. The Application fee is non-refundable.
5. This Certificate of Approval shall be valid for a period of five (5) years from the date of issue and is non- transferrable.
6. If any matter is added to the film/ game after the certificate of approval has been issued, the Certificate shall be revoked and deemed to be invalid.
7. This Classification Rating assigned together with the consumer advisory will be always displayed before commencement of the film/ game.
8. This Certificate of Approval will be produced upon request by the Board or any enforcement agencies.
9. The Applicant shall be deemed to be in contravention of their obligations if they fail to adhere to these terms and conditions. Action shall be taken by the Board as it deems appropriate including revocation of this Certificate and/ or instituting legal proceedings.
10. The Board may revise these Terms and Conditions at any time as occasioned by regulatory and policy revisions.

### **PRIVACY NOTICE**

1. The Board stores and processes data and personal information for the execution of its functions in accordance with the Data Protection Act. All data submitted to the Board shall be stored and will only be used within the organization for further processing in

2. Any content submitted to the Board will be protected under the Copyright Act and shall not be reproduced, distributed or made available to any unauthorized persons. This shall not include any content already in the public domain through third parties.

3. The content shall be stored for a period of six (6) years or as prescribed by an Act of Parliament, whichever is more. It may be retained for training purposes unless you nominate otherwise.

#### ACKNOWLEDGMENT BY THE APPLICANT

1. I have read, understood, and agreed with the terms and conditions of the Filming License.
2. I declare that the information I have given is true, complete and correct to the best of my knowledge and belief.
3. I consent to Board using my personal data for the purposes described in this Certificate and understand that I can withdraw my consent at any time.